



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

January 17, 2018

Janet Shands  
Mutual Contractors, LLC  
1001 14<sup>th</sup> Avenue S.  
Nashville, TN 37212

Re: **RFQ # 1023735, Oakwood Park Renovations**

Dear Ms. Shands:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1023735 for Oakwood Park Renovations. This letter hereby notifies you of Metro's intent to award to Mutual Contractors, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at [scott.ghee@nashville.gov](mailto:scott.ghee@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at 615-880-2338 or at [joeann.carr@nashville.gov](mailto:joeann.carr@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

## Award Justification for RFQ 1023735 - Oakwood Park Renovations

Solicitation Title & Number		RFP Cost Points
RFQ 1023735 - Oakwood Park Renovations		<b>35</b>
Offeror's Name	Total Bid Amount	RFP Cost Points
Dowdle Construction Group, LLC	\$1,383,086.71	<b>30.37</b>
Jarrett Builders, Inc.	\$1,613,755.00	<b>26.03</b>
Mutual Contractors, LLC	\$1,199,998.00	<b>35.00</b>
Rock City Construction Co., Inc.	\$1,470,747.06	<b>28.56</b>

	Dowdle Construction Group, LLC	Jarrett Builders, Inc.	Mutual Contractors, LLC	Rock City Construction Co., Inc.
Cost (35 points)	30.37	26.03	35	28.56
Project Approach (20 points)	19	19	19	17
Project Schedule and Risk Mitigation (20 points)	20	15	18	15
Qualifications and Capacity (25 points)	23	21	22	22
<b>Total</b>	<b>92.37</b>	<b>81.03</b>	<b>94</b>	<b>82.56</b>

Dowdle Construction Group, LLC
<p>Strengths – Provided a detailed list of subcontractors. Stated that they will be working inside the park to minimize closing the right-of-way. Detailed response to the risk associated with the project. Schedule was conservative and took into consideration environmental factors. Stated that they are currently working on a playground of similar size, scope, and complexity.</p> <p>Weakness - Contractor currently has a heavy workload.</p>

Jarrett Builders, Inc.
<p>Strengths – Detailed approach to completing the project in accordance with the scope of work.</p> <p>Weaknesses – Project schedule does not take into consideration lead times and environmental factors. Contractor currently has a heavy workload. Contractor stated that they would close the right-of-way. Failed to provide detailed resumes of key personnel.</p>

Mutual Contractors, LLC
<p>Strengths – Detailed response to how Contractor would approach project management for this project. Contractor took into consideration environmental factors when creating the project schedule. Strong references and provided projects of similar size, scope, and complexity.</p> <p>Weaknesses – Contractor failed to list any risk associated with the project site (i.e., public safety)</p>

Rock City Construction Co., Inc.
<p>Strengths – Contractor took environmental factors into consideration when creating the project schedule.</p> <p>Weaknesses – Failed to provide the qualifications of key personnel/subcontractors. Proposal lacked detail on the approach to construction. Stated risk factors associated with this project, however Contractor failed to describe their process by which they intend on mitigating those risk.</p>

## PNP Compliance Results Form

Department Name: Parks Services

RFP/ITB Number: 1023735

Procurement Name: Oakwood Park Renovations

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Mutual Contractors, LLC	Yes	Mutual Contractors, LLC is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: BAC Paving Co., Inc. (accepted), Beard Property Maintenance (accepted) and Jarvis Sign Company (accepted)

\*Denotes Contractor with whom follow up was required

Date: 01/03/2018

Metro Buyer: Scott Ghee

BAO Rep: JoeAnn Carr

## BAO SBE Assessment Sheet

<b>BAO Specialist:</b> Carr, JoeAnn
<b>Contract Specialist:</b> Scott Ghee
<b>Date:</b> 01/03/18

<b>Department Name:</b> Parks
<b>RFP/ITB Number:</b> 1023735

<b>Project Name:</b> Oakwood Park Renovations
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Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
<b>Mutual Contractors LLC</b>	1,199,998.00	686,931	yes	57.2	Proposer has met the 20% SBE/SDV requirement over the life of the contract, is a Metro approved SBE and proposes to self-perform 4% of the work and proposes approved Metro SBE D. Nickell Company LLC for concrete retaining wall @ 12%, Middle TN Infrastructure for erosion control, demolition, ; grading, and excavation @ 31%, and BAC Paving for asphalt paving @ 8%.

\*For ITBs, only apparent low bidder will be listed.